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**\*\*NETWORKING TIP OF THE WEEK\*\*** by Carol Stanton, CGS Career Counselor

Follow-up.

If someone gives you the name of someone to contact, be sure to follow through with a phone call or email. Once you've talked with someone, follow up with a thank you note. Have a system where you keep track of names and contact information. It's easy to become disorganized about this, so start a system right away.

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1. Pre-enrollment Advising Meetings

Our Sign-up sheets are filling up - come sign up for your advising meeting now! All three advisors have appointment sheets in A258 Langley.

NO SHOWS for appointments will have to re-schedule after March 26, so be mindful when selecting a time.

**BRING YOUR BLUE ADVISING FOLDER TO YOUR MEETING!**

Fall self-enrollment begins MARCH 25th. Your online "enrollment appointment" for Fall Term (2141) is available in your Student Center.

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2. Monitored Withdrawal Deadline - March 8; 140 Thackeray

The Monitored Withdrawal form required to withdraw from a class is ONLY available in 140 Thackeray. No permission is necessary if the form is turned in before the deadline. If you withdraw from a class the grade "W" will be recorded on your term grades and transcript for that class. "W" grades do not count toward a student's degree, grade point average, or academic progress for purposes of financial aid eligibility. There is no tuition adjustment associated with a class withdrawal.

After the March 8 Deadline, you can only file an "Appeal for Late Withdrawal." The A&S Undergraduate Deans will decide whether to grant it. You need a really good reason to justify a late withdrawal.

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3. Graduating in August 2013? Application for Graduation due March 22

GO TO 140 Thackeray to pick up, and return, your Application for Graduation. After March 22 there is a late fee!

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4. Pitt 2013 Undergraduate Research Fair - abstracts due March 8

The Undergraduate Research Fair runs as a "poster session." This is a kind of open house where participants display posters describing their research. Presenters use any format and any additional materials necessary to convey their ideas. No formal talk to a large group is involved.

Students in all undergraduate divisions and in all majors are encouraged to submit abstracts by March 8, 2013.

Applications: [www.honorscollege.pitt.edu/undergraduate-research-fair](http://www.honorscollege.pitt.edu/undergraduate-research-fair)  
or at the UHC offices, 3600 Cathedral of Learning.

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5. Job Search Presentation by Pitt Human Resources - March 22, 2pm, Crawford 169

Staff from Pitt's Human Resource Department will present information on navigating Pitt's employment website and provide tips on: getting a job at Pitt, becoming a more competitive applicant, and marketing oneself at career fairs. Join us and learn about the many benefits of working for the University of Pittsburgh.

Sponsored by Biological Sciences Advisors.

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6. Philadelphia College of Osteopathic Medicine Open House - April 14, noon-4pm

Join the PCOM community to learn more about the DO program. You will have the opportunity to:

- Receive a campus tour
- Observe Osteopathic Manipulative Medicine
- Speak with faculty and students
- Speak with Admissions, Financial Aid and Student Affairs representatives

Registration: [www.pcom.edu](http://www.pcom.edu)

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7. ADEA Dental School Virtual Fair - April 23 & 24, noon-8pm

Sign up to attend the two day 2013 American Dental Education Association Dental School Virtual Fair. Prospective dental students have the opportunity to visit online dental school booths, chat live with admissions deans, and gather resources.

Free! Register: [www.godental.org](http://www.godental.org)

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8. Lecture on Emergency Medicine - March 13, 4pm, Lecture Room 6, Scaife Hall

Paul M. Paris, MD, professor of emergency medicine, University of Pittsburgh School of Medicine, will deliver a Provost's Inaugural Lecture: "Metacognition: The Next Frontier in Patient Safety and Medical Education". Dr. Paris is one of the founders of the Department of Emergency Medicine. Dr. Paris is also noted as an educator and innovator in acute pain management and prehospital emergency care.

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9. Student Lab Position: Center for Biologic Imaging @ Pitt School of Medicine

Available Immediately!

10+ hours per week available; \$7.50 / hr starting.

Pitt Biology or Chemistry major preferred. Very flexible schedule to work around classes. Must be available to work during the summer (contact Jason about summer hours.)

Duties: Clerical work, autoclaving, washing labware, maintaining microscope rooms, preparing biological solutions, filling reagent bottles, light computer work and other various lab tasks.

Contact Jason at 412-648-9796 or [jdevlin@pitt.edu](mailto:jdevlin@pitt.edu)  
[www.cbi.pitt.edu](http://www.cbi.pitt.edu)

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10. Student Lab Position: Department of Pathology @ UPMC

Available Immediately!

5-10 hrs per week; \$7.65 / hr.

Duties: Preparing research reagents, maintaining human cell lines, performing experiments (ELISAs, Westernblot), washing lab glassware/equipment; Administrative Duties: Scheduling research participants, ordering research supplies, compiling research documents, making copies, preparing laboratory for move in June 2013.

Requirements and Qualifications: Organized, independent worker, familiarity with cell culture, experimental techniques (not required; willingness to learn) and knowledge of Microsoft, good communication skills.

Submit Resume by e-mail to: palmerom@upmc.edu

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11. Pittsburgh Community Justice Project Seeks Student Researchers

The Community Justice Project, a non-profit public interest law firm, is looking for students who want to apply their analytical and research skills to building the factual basis for a future case. Students will be responsible for reviewing local planning and budgetary documents in order to determine if additional information is required and then develop and implement a strategy to obtain and review the needed additional information.

This opportunity is great for any student who wants to learn about the roll of the law in addressing important community. Students will gain experience working within the firm while contributing in a very meaningful way to the project they will be researching. Positions will begin immediately with the potential to continue in the summer. Applications will be taken on a first come - first serve, basis.

Questions & Applications: ryan.pitt.uhc@gmail.com

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12. UTA Scientific Teaching in Biology Club - Fridays, 10am, Clapp 325

Spring 2013 pilot program for BIOSC Undergraduate Teaching Assistants

- Meet 1 hour weekly for discussions and journal clubs on...
- How to help undergraduates learn and study biology
  - Using science education literature to design activities
  - Working with students with different strengths and backgrounds in large and small groups
  - How to get help for your students who struggle in and out of the classroom
  - Other ideas initiated by you, the UTAs!

More info: nkaufman@pitt.edu (Dr. Nancy Kaufmann)

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13. ECOLOGY CLUB - Tuesdays 7:30pm, Langley A219B

- 3/19: Speaker - Dr. Nathan Morehouse
- 3/26: ESA Presentation
- 4/9: ??

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14. BIOLOGY CLUB - Tuesdays, 8:30pm, Langley A214

3/5, 3/19, 4/2

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15. TRI-BETA - Tuesdays, Langley A221

3/26: Nicole Birmingham (seeking summer interns) will speak on "Quality & Food Safety at Del Monte Foods"

4/9: Elections

Adopt a block - 4/6

[www.facebook.com/groups/tribetapitt](http://www.facebook.com/groups/tribetapitt)

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Until next week,

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